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## Bilingual Law Student Position – Summer 2025

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**Name and Location of Organization:** Court Challenges Program, University of Ottawa

**Deadline to Apply:** Sunday, 30 March 2025 at midnight EDT

**Start Date:** 5 May 2025 (with some flexibility)

**Duration of Contract:** 12 weeks (with some flexibility)

**Remuneration:** 35 hours per week at \$33/ hour

**Location:** option to work in-person in Ottawa, remotely or some combination of the two

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### Description of Organization and Areas of Law:

The Court Challenges Program (CCP) is a program that funds test cases to advance and clarify certain constitutional and quasi-constitutional official language rights and human rights. The CCP aims to increase access to the courts for those seeking to bring litigation of national importance in specific areas of constitutional and quasi-constitutional law and, by doing so, enrich the jurisprudence in those areas of the law. The CCP offers services to the public in both English and French and so all staff must be able to function at a high level in both official languages.

Applications for funding are accepted on a quarterly basis and reviewed by CCP staff before being considered by one of two Expert Panels. While the CCP is funded by the Government of Canada through the Department of Canadian Heritage, it is operated and administered independently by the University of Ottawa. We are a small team (3-4 lawyers and two administrative staff members) with offices in downtown Ottawa.

### Description of Responsibilities:

The summer law student will have the opportunity to work closely with the CCP Director and legal counsels and will benefit from direct mentorship in a dynamic workplace. The student will primarily be responsible for conducting legal and academic research on various constitutional human rights and language rights issues to produce memoranda and reporting material. The student will also gain experience in the administration and delivery of access to justice programs, including exposure to governance and principled decision-making processes, file management, data analysis, communications, and stakeholder relations, reporting obligations, and other in-house counsel work.

### Qualifications:

This is a bilingual position requiring advanced knowledge of both official languages. Only applicants with proficiency in both English and French and who can speak, read, and write in both English and French at a professional level can be considered for this position.

To be considered for this position, an applicant must also:

- be registered as a full-time student in an accredited law school in Canada;
- be returning to full-time legal studies in the next academic term (Fall 2025);
- have completed at least one course in constitutional law. Preference will be given to applicants who have completed additional courses in constitutional law, human rights law, language rights law, a legal clinic, or another law course that is reasonably related to access to justice or social justice issues.
- have a demonstrated interest in constitutional law, human rights, official language rights, or access to justice issues;
- be reliable, discreet, organized, and self-motivated; and
- possess strong research and writing skills, including the ability to draft in plain language.

Given the nature of our work and the diversity of funding applications we receive, we prioritize building a diverse and inclusive workplace. We strongly encourage law students who are Indigenous, Black, racialized, 2SLGBTQIA+, disabled or who otherwise identify as being from a community underrepresented in the legal profession to self-identify, should they feel comfortable doing so. We would encourage applicants who require accommodation in the hiring process to please communicate this, in confidence, in the email attaching your application materials.

**Please apply by emailing the following materials, ideally as a single attachment (PDF or Word format):**

- Cover letter, explaining why you want to work at the CCP and how you meet the job qualifications listed above;
- Resume;
- Law school transcript (which can be unofficial or a copy), or statement of midterm grades for first-year students; and
- The names, email and/or phone numbers for 2 references, of which at least one must be academic.

**Completed applications are to be addressed to:**

Marika Giles Samson, Director  
Court Challenges Program  
1 Nicholas Street, Suite 1507  
Ottawa, ON K1N 7B7

**Please send your application by email to:** [dirpcj.ccp@uottawa.ca](mailto:dirpcj.ccp@uottawa.ca)  
(subject line: CCP Law Student Position - Summer 2025)

*Note: Only complete applications will be considered.*



**Selection Process:**

- Applicants will receive an email acknowledging receipt from a member of CCP staff.
- Applicants who are selected to be interviewed will be notified no later than 9 April 2025.
- Interviews will be conducted at a mutually convenient time starting 14 April 2025, via Zoom.

*If you have questions about this position or the application process, or require any accommodation, please contact CCP Director Marika Giles Samson at [dirpcj.ccp@uottawa.ca](mailto:dirpcj.ccp@uottawa.ca).*